



Program Director - Job Description

The Program Director provides leadership and management of Camp's programs, working closely with the Executive Director and Leadership Team. The Program Director ensures that Camp Friedenswald's programs carry out our mission *to provide people of all ages the opportunity to grow in relationship with God, self, others and nature* and reflect Camp's core values.

About the job:

- Provide leadership and direction of all programs (*except for Outdoor Education*)
- Evaluate programs for mission-alignment and make changes, as needed
- Cultivate relationships with campers, guests, and broader constituency, including churches and pastors of Central District Conference
- Recruit, hire, train, coordinate, and evaluate summer staff (and seasonal volunteers)
- Lead summer training and orientation weeks for summer staff, promoting positive culture
- Propose annual program budget and manage budget throughout the year
- Coordinate with staff team on marketing and promotion of programs
- Ensure compliance with the State of Michigan's licensing requirements for summer program
- Supervise administrative assistant's program-related work
- Serve as an instructor within the Outdoor Education program (spring/fall)
- Participate in creating and implementing strategic plan along with other staff and board
- Share in general camp tasks and maintenance, along with other staff

Qualifications

1. Understanding and appreciation of Anabaptist-Mennonite faith and a commitment to being on a journey of Christian faith
2. Excellent verbal and written communication skills
3. Strong organizational skills; creative, flexible and a team-player
4. Proven experience managing people, projects, and programs
5. Enthusiasm for exploring the intersections of faith and the world outdoors
6. Passion for supporting and encouraging faith formation in people of all ages
7. Bachelor's degree or higher; MDiv or other theological training desired